

Quick reference maintenance guide.

How to care for and maintain your aluminium windows!

Dear Customer

Thank you for choosing Green Circle, we hope you are delighted with your new windows!

Just like a car they do require a small amount of regular maintenance to keep them opening effortlessly and looking good.

Over time chemical and salt deposits can build up on the powder coated surfaces of your aluminium windows and left over a long period of time can cause paint discolouration and corrosion. Dirt and pet hair can cause the wheels on sliding and bi-folding doors to drag - affecting smooth operation.

It is a requirement of the terms of your guarantee that you follow this guide - in doing so you will keep your windows looking great and working well!

3 month intervals.

- 1) Wash your windows down with soapy water and a long handled soft brush. Rinse with a hose afterwards. Increase this interval to six weekly periods in areas of extreme coastal exposure. **DO NOT USE FAIRY LIQUID. We recommend car wash and wax shampoo** just as you would use on your car. DO NOT USE ANYTHING TOO ACIDIC OR ALKALINE gentle cleaners are all that's required. Remove bird droppings immediately.
- 2) Vacuum out the tracks of the sliders and bi-folds and clean the stainless steel runners.

6 month intervals.

- 1) Clean out all tracks and wipe the stainless steel runners with furniture polish or silicone spray on a rag. DO NOT LUBRICATE AS THIS WILL ATTRACT DIRT!
- 2) Lightly grease the locking rails, catches and sliding hinge stays of the windows. We recommend FS Extra PTFE grease which is available from our office or installers.
- 3) Remove any surface discolouration of stainless steel furniture with stainless steel cleaner – also available from us.
- 4) Open and close everything and report any malfunctions to us at your earliest opportunity.
- 5) Check paintwork for damage, scratches etc. and touch up if necessary.
- 6) Check all drainage holes are clean and free of debris.
- 7) (Bi-folds only) Wipe the triangular gaskets with silicone spray to keep them supple and ensure the best seal.

A few points to remember...

Your windows are likely to be fitted with toughened safety glass. Whilst this can withstand very high impacts the surface can be easily scratched if razor blades or scouring pads are used to remove errant blobs of paint and plaster! Clean with a wet sponge as you go!

If you are painting or plastering in the vicinity of your windows - cover them. We do have a range of suitable tapes available.

Opening casement windows have a lockable night vent position. Whilst this can provide useful background ventilation for a few hours overnight or during the day, we do not recommend leaving a window in this position for an extended period of time – especially in exposed locations. Salt, sand and dirt deposits may cause the window locking mechanism to seize.